

SAVMA Chapter at UC Davis  
Board Meeting Minutes  
Tuesday, March 9th, 2021

Meeting started at 5:31. Quorum established. Advisor: Dr. Jandrey and Dr. Westropp present.  
Call for last minute additions to the agenda.  
Prior meeting's minutes approved. Minutes ready to be posted to the website.

**Unfinished business**

- a.

**New Business: Announcements**

**a. New Officers Sworn In: Melissa to Prathima, then Prathima to new officers**

- i. "I do hereby swear or affirm to faithfully uphold the responsibilities of my position and the decisions of this Board as outlined in the Constitution of the Student Chapter of the American Veterinary Medical Association."
- ii. Cheyenne Chen to pass off treasurer responsibilities to Christina Esparza including access to bank accounts and signing power
  - 1. Melissa would pass on her credit card but it officially doesn't work anymore (apparently thousands of dollars in art supplies and gift cards is ~sUsPiCiOuS~)

**b. SAVMA Leadership Scholarships**

- i. Thanks everyone for voting!
- ii. Fourth Year Winners
  - 1. Alison Jeffrey
  - 2. Julie O'Neill
  - 3. Peter Ellis
- iii. First-Third Year Winners
  - 1. Melissa Rubinow
  - 2. Kira Lowell
  - 3. Ruth Goins

**New Business: To Be Discussed**

**a. Pi Day Replacement - March 22nd (Monday after Spring Break)**

- i. Updates
  - 1. Nominate a professor to do a dare challenge - no go; switching to professor couples pie-ing each other
    - a. Zoom event
      - i. Will technically take place on campus (but this won't be advertised) - will happen on lawn with dog statue by locker rooms

- ii. Sign up to volunteer to help (set up and filming):  
[https://docs.google.com/spreadsheets/d/1JkOWmoSoKsMKAhQf\\_0cLwc0OGh2E1ZsYmHGtec6yoQg/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1JkOWmoSoKsMKAhQf_0cLwc0OGh2E1ZsYmHGtec6yoQg/edit?usp=sharing)
- 2. Student/staff baked goods raffle!
  - a. Sign up to bake stuff (doesn't have to be pies):  
[https://docs.google.com/spreadsheets/d/12mPST000VZA3Ql2i7mCAEnZ8YRUIMzGY\\_9LA1qgZls/edit?usp=sharing](https://docs.google.com/spreadsheets/d/12mPST000VZA3Ql2i7mCAEnZ8YRUIMzGY_9LA1qgZls/edit?usp=sharing)
  - b. All bakers will be automatically entered to win a \$50 gift card to a business of their choice
- 3. Will need money for supplies ~\$100

**b. Proposal to make a SAVMA endowment for scholarships- Approved**

- i. We are sitting on a lot of money
  - 1. ~\$110,000 in investment fund
    - a. The return on this every year goes towards paying for 4th year caps/gowns
  - 2. ~90,000 liquid between savings/checking
    - a. Money sitting in a bank doesn't do anything for students
      - i. We need SOME money. But our operating budget is ~50k yearly
        - 1. I don't think we should keep more than that as liquid funds
      - a. Thoughts?
- ii. Minimum is 50,000 plus one year to raise a "gift fee" - Prathima to contact development if we are interested (gift fee= 6% taken away)
  - 1. Provides a 2000 scholarship every year forever (makes 4% every year)
  - 2. Requirements for the scholarship will be set by SAVMA board
  - 3. Would be a good idea to have the Development office help with wording of this endowment.
  - 4. Student Affairs committee determine award recipients
- iii. Leave voting for incoming board members
- iv. Alternative ideas?

**c. Alumni Weekend**

- i. Exhibit Hall
  - 1. Club/group/class can create video/slideshow where participants of the weekend could pop in at any time to view (no one would need to staff)
- ii. Open House
  - 1. 1 hour where zoom rooms are staffed to engage with alumni
- iii. Talent Show
  - 1. Recorded talent
  - 2. Cash prizes - 1st place \$200; 2nd place \$150; 3rd place \$100

**d. SAVMA Symposium**

- i. Virtual format, so anyone can go this year! It is this coming weekend, see emails from friday from Melissa Rubinow for details or go to <http://savmasymposium2021.com/>

1. Prathima, Molly, Jessica, and Chelsea will be attending as our UCD student reps at the Presidents/Delegates meetings
- e. **Someone needs to pick up club Mail!**
  - i. Its on the back counter on the lobby desk in the Admin building (next to scrubs, where KJ lives). The mail should say SAVMA on the front of a big yellow envelope.
    1. Someone willing to go get it and inform the president/treasurer/etc. what it is/get it to the correct people if necessary?- Prathima

### **Open Floor**

- a. **Checks for SAVMA Scholarships**
  - i. How will Cheyenne or Christina handle giving out those checks? Monique will be sending out an announcement with the winners soon, so she just needs to know where to tell winners to get the checks for that
  - ii. Checks will be in cheyenne's mailbox

**Next scheduled meeting: April 13th @ 5:30 PM**

**Meeting ended at: 6:05PM**

Action Items (write under your report)

#### **1. President - Melissa**

##### **Done since last meeting**

- a. Officer retreat
- b. Paint night prep/execution!
- c. Passed off trivia stuff to Prathima
- d. Got my SAVMA credit card accidentally canceled (lol)

##### **To-do before next meeting**

- a. Byebye <3 :(

#### **2. President - Elect - Prathima**

##### **Done Since Last Meeting**

- a. Toilet paper edition
- b. Calendar is up to date in Trumba/Google Calendar
- c. Deans recruitment advisory committee
- d. Deans community council monthly meeting
- e. Assistance with Dr.Cruz Orengo's diversity grant
- f. Jackbox game night - not a lot of interest in keeping this going

##### **To Do Before Next Meeting**

- a. Transition meeting
- b. Follow up with starting endowment for development
- c. Attend SAVMA symposium virtually with molly
- d. Get a new credit

**3. Vice President - Caroline**

- a. Done Since Last Meeting
  - i. Processed Fall PDF
  - ii. Trained Yafen
  - iii. Pub Quiz
- b. To Do
  - i. Finish processing Fall PDF
  - ii.

**4. Vice President - Elect - Yafen**

- a. Done Since Last Meeting
  - i.
- b. To Do
  - i. Prep for spring PDF

**5. Treasurer - Cheyenne**

- a. Done Since Last Meeting
  - i. Bank stuff per usual, caught up till December :)
- b. To Do before next meeting
  - i. Catch up check stuff

**6. Treasurer - Elect - Christina**

- a. To Do
  - i.
- b. To do before next meetings
  - i.

**7. Student Activities Treasurer - Katie**

- a. Done since last meeting
  - i. Keeping up with LTP applications and HCV donations
  - ii. Started Pi Day prep
- b. To do before next meeting
  - i. Check in with Development for SAA status and incoming checks

**8. SAT Elect - Amanda**

- a. Done since last meeting
  - i. Sent out Dec/Jan/Feb Event funding applications
- b. To do before next meeting
  - i. Funding Fulfillment Forms and reminders
  - ii. Pi Day businesses
  - iii. SAVMA Wellness - marketing material

**9. Senior Delegate - Jayden**

- a. Done since last meeting
  - i. Attended virtual symposium
  - ii. PSA: Email address to log in avma website (instead of SAVMA ID)
- b. To do before next meeting
  - i. Register for Convention (for FREE!) by June 10th

**10. Junior Delegate - Jessica Gean**

- a. Attend virtual symposium

**11. Secretary - Kira**

- a. Done since last meeting
  - i. Finalized SAVMA Leadership Scholarships
- b. To do before next meeting
  - i.

**12. Sr. Development Officer: Bianca Landfield & Jr. Development Officer: Sanam Thukral**

- a. Done since last meeting:
  - i.
- b. To do before next meeting:
  - i.

**13. CVMA Sr. Rep: Megan Dietz & CVMA Jr. Rep: Alison Pankowski**

- a. Done since last meeting:
  - i. Working on establishing a joint talk series with Western about policy
- b. To do before next meeting:
  - i.

**14. Mentor Program Co-Chairs: Allison Shannon & Tannah Boyd**

- a. Done since last meeting:
  - i. Sent out student wide survey
  - ii. Going forward with planning Student Social (student-student networking) and Networking at Night events in addition to Networking at Noon for Spring 2021
- b. To do before next meeting:
  - i. Send out sign ups for Spring Semester
  - ii. Finalize planning for student social

**15. Josh Project Coordinators: Alex True & Bella Rosen**

- a. Done since last meeting:
  - i. Released our Virtual Josh Day meeting
- b. Do do before next meeting:
  - i. Prep info to pass onto our incoming Josh Project Coordinator!

**16. IVSA Representative: Nicole Rupnik**

- a. Done since last meeting:
  - i.
- b. To do before next meeting:
  - i.

**17. Graduate Professionals Student Rep: Katie Griffin**

- a. Done since last meeting:
  - i.
- b. To do before next meeting:
  - i.

**18. Webmaster: Jessica Kwan**

- a. New website link: <https://savma.vetmed.ucdavis.edu/>
- b. Done since last meeting:
  - i. Get in touch with the new Webmaster (yay Julie!) to get her started

- c. To do before next meeting:
  - i. Get the SAVMA Meeting minutes online
  - ii. SAVMA New Web Pages (Email John to ask for help)
    - 1. Clubs
    - 2. Toilet Paper
    - 3. SAVMA's social/fun events
  - iii. Get Julie access to the SAVMA website

#### **19. SAVMA Class Representatives:**

- a. C/o 2021: Caitlyn Wilson & Nina Yanagisawa
  - i. Done since last meeting: Nothing
  - ii. To do before next meeting: Nothing
- b. C/o 2022: Caroline Leichter & Celina Cisneros
  - i. Done since last meeting:
    - 1.
  - ii. To do before next meeting:
- c. C/o 2023: Brandon Weiss & Aryana Razmara
  - i. Done since last meeting:
  - ii. To do before next meeting:
- d. C/o 2024: Taylor Lindquist & Olivia Taubenfeld
  - i. Done since last meeting:
  - ii. To do before next meeting:

#### **20. Class Presidents**

- a. C/o 2021: Nicole Vinson/Jordan Denitz/Hengameh Kamali
  - i. Getting ready for clinics AHHHHH!
- b. C/o 2022: Maya Iyer/Claire Stuhlmann/Melissa Rubinow
- c. C/o 2023: Jessica Kwan/Matthew Bengel/Rachel Bromberg
- d. C/o 2024: Justin Ringhofer/Breanna "Breezy" Scranton/Megan Elcombe

#### **21. Faculty Advisors & Administration Representative**

- a. Senior Faculty Advisor: Dr. Karl Jandrey
  - i. 0.6 FTE Counselor identified and negotiations ongoing.
  - ii.
- b. Junior Faculty Advisor: Dr. Jodi Westropp

Please add your position/tasks here if it isn't here already!