

SAVMA Chapter at UC Davis
Board Meeting Minutes
Thursday, October 24th, 2019

Meeting started at: 5:36. Quorum established. Advisor: No advisor present.

Call for last minute additions to agenda.

Prior meeting's minutes all approved. Minutes ready to be posted to the website.

Unfinished Business

- a. None

New Business: Announcements

a. Development Officer

- i. Need constitution revision, approval votes, and national SAVMA notified before we can make development officer a new voted position.
- ii. Elections are in November so we won't be able to nail it down before that.
- iii. We WILL include it on the list of open positions that gets sent out to help find the next officer. First officially voted in Development Officer will be next year's elections.

b. Fundraiser

- i. We were given clothes left over from old student store.
- ii. Scrubs and White Coats
- iii. Still need to inventory everything (it's in Sean's garage).
- iv. Shooting for a fundraiser at the November TG

c. Next Board Meeting

- 1. Presentation from students trying to organize a green campus initiative for the UCD SVM.
- 2. Important meeting and topic so please plan on coming!

New Business: To Be Discussed

a. Club issues- lunch talks

- i. A few clubs have reached out to me (Melissa) saying that first year students are taking food and leaving, as well as they are having a massive amount of signups and only about half of the students showing up to their event, leaving them with a ton of wasted food.
 - 1. Previous meeting discussion:
 - a. Two-strike rule?
 - b. Just an announcement?
 - c. Tell clubs to send the response form as an extra reminder for students
 - d. Tell clubs to send extra email reminder for JUST the people who sent out
 - e. SAVMA email about etiquette**
 - i. Sent this last week**
 - f. Facebook post
 - g. Survey to club presidents?
 - h. Talk at the club president's meeting

2. Current meeting discussion:

- a. Google calendar invite
- b. Google form that sends back RSVP confirmation & you can edit it
 - i. Add a question saying "I have added this to my calendar"
- c. But people pay dues?
 - i. Clubs losing out on more than students pay for
 - ii. Make sure clubs are clear about policy
- d. Draft policy statement sent to club presidents about what we recommend
 - i. Let them know they have the right to ban someone that continues to not show
 1. Has to be REASONABLE
- e. Encourage clubs to record attendance at lunch talks

3. Action Items:

- a. Draft up written document that will go on Presidents listserv
 - b. Provide suggestions:
 - i. Google form
 - ii. Attendance sheet
 - iii. Keep track of no-shows; idea of money lost
 - iv. Add checkbox indicating they have added to the calendar
 - c. Let them know if they want to move toward the track of barring students--they are in their rights to do that
 - i. Assure them we will not cut funding
 - d. Tell them it is up to the Presidents to update lunch talk coordinators & rest of the board
 - e. Ask for feedback from clubs
 - f. Send finalized version to entire student body
- ii. Revisit the 1 lunch talk per day rule (Calendar)
1. Previous meeting discussion:
 - a. Survey to get input from club presidents?
 - b. Seems to have been put in place to encourage more attendance, but not sure that it does that, just seems to make things harder for clubs to schedule things with speakers only available certain dates, etc.
 - c. Instituted originally because student's intentions were being split
 - i. Larger clubs pulled majority of attendance
 - ii. Students were having to choose between interests
 - d. What about 2?
 - e. Assign clubs dates?
 - f. Golden ticket?
 - g. Club officer meeting during semester before?
 - i. Has to be somewhat flexible
 - h. NO limitations on dinner talks - spread the word to clubs
 - i. Should we do limitations?
 - i. Don't want to harm clubs that have their schedules planned earlier

- i. But harder for smaller clubs to line up things that quickly - options become limited
- 2. Current meeting discussion:**
 - a. Every club gets one exception per semester/year
 - b. 2 talks per day
 - i. Larger club might dominate attendance
 - ii. Based on what Melissa has experienced with calendar, smaller clubs are fine with sharing dates with larger clubs anyway
 - iii. If both clubs agree
 - c. Limit number of lunch talks per club per week
 - i. Good option if we want to stick to 1 talk per day
- 3. Action Item:**
 - a. Survey club presidents
 - i. Google form explaining the problem & summarizing all three plans of action
 - ii. Have them vote on favorite option
 - iii. Add blurb on the form to let them voice their feedback

Next scheduled meeting: November 19th @ 5:30 pm in Valley 2030

Meeting ended at: 6:22 PM

Officer Reports (Read at your leisure!)

- a. President: Sean Gadson
 - i. Done done since last meeting
 - 1. Send in AFS Event Reports
 - 2. Send out Vet School Survival Guide
 - 3. Check Nationals Timeline
 - 4. Attend AVMA convention
 - 5. Help Nail down LMU meeting date
 - 6. White Coat Speech
 - 7. Send in Dates for Cantner Visit
 - 8. Help with Alumni weekend plans
 - 9. Order Wristbands for Club TG
 - 10. Turn in our IRS form
 - ii. To do before next meeting
 - 1. Check with Jackie about 1st year SAVM ID's
 - 2. Check with Cantner about her visit.
 - 3. Send topic ideas to LMU SAVMA reps
- b. President-Elect: Melissa Rubinow
 - i. Done since last meeting
 - 1. Attended VLE

2. Attended AVMA Convention
 3. Posted 1st issue of the TP
 4. Presentation for 1st year students
 5. Helped Nail down LMU meeting date
 6. Helped at white coat ceremony
 7. Access to new SVM Calendar- Trumba
- ii. To do before next meeting
 1. Follow up on 1st year presentation- send out drafted email once Jackie Ross has sent out SAVMA ID's
 2. Updated W9? (Sean?)
 3. Meet/work with Kira on an instagram contest
- c. Vice President: Rama Ramakrishnan & Vice President-Elect: Caroline Leichter
- i. Done since last meeting
 1. Disbursed Summer PDF
 2. Set up Fall PDF
 3. Held Club Presidents Meeting
 - a. Copies of the presentation were sent to all club presidents
 - ii. To do before next meeting
 1. Send out Fall PDF reminders
 2. Organize SAVMA Lunch talk supplies in Club Room
- d. Treasurer: Sam Cheng & Treasurer-Elect: Cheyenne Chen
- i. Done since last meeting
 1. Disbursed Summer PDF
 2. Gave startup check to CO2023
 3. Monthly budget stuff
 - ii. To do before next meeting
 1. Presidents/Treasurers meeting
- e. SA Treasurer: Katie Griffin & SA Treasurer-Elect: Amanda Wen
- i. Done since last meeting:
 1. Allocated October Event Funding!
 - a. *amanda, put in amounts given to clubs* **DONE!**
 2. DEVELOPMENT HAS FIXED MY ACCOUNT PROBLEMS!! REJOICE!
 - ii. To do before next meeting:
 1. Open November Event Funding
 2. Reimburse those who should have been last year!!
- f. Secretary: Kira Lowell
- i. Done since last meeting:
 1. Created timeline for November elections
 - ii. To do before next meeting:
 1. Talk with Sean about 4th year breakfast
 2. Plan November & December 4th year breakfast
 3. Send out election information
- g. SAVMA Sr. Delegate: Peter Ellis & SAVMA Jr. Delegate: Jayden Li

- i. Done since last meeting:
 - 1. LMU meeting and decided on date
 - 2. Group pay
 - ii. To do before next meeting:
 - 1. Support Jayden for 1st year sign-ups
- h. Sr. Development Officer: Stephanie Ryan & Jr. Development Officer: Bianca Landfield
 - i. Done since last meeting:
 - 1.
 - ii. To do before next meeting:
 - 1. Figure out plan for club survey, contacts with Sean
- i. CVMA Sr. Rep: Brennah Montague & CVMA Jr. Rep: Megan Dietz
 - i. Done since last meeting:
 - 1. Events:
 - a. PACVET - June in Long Beach
 - i. Beautiful conference held in Long Beach
 - ii. Brennah inducted into the Board of Governors
 - ii. To do before next meeting:
 - 1. Select new student delegate from class of 2023
 - 2. Fill committee positions
- j. Career Night Event Coordinator: Peter Ellis
 - i. Done since last meeting:
 - 1.
 - ii. To do before next meeting:
- k. Mentor Program Co-Chairs: Cheyenne Chen & Hannah Van Nevel
 - i. Done since last meeting:
 - 1. Sent out faculty sign ups for fall N@N dates
 - 2. Invited GP practitioners
 - ii. To do before next meeting:
 - 1. Sent out email for third N@N event
 - 2. Discuss with Janel to discuss details about third event
- l. Josh Project Coordinators: Grace Woo & Robyn Goldberg
 - i. Done since last meeting:
 - 1.
 - ii. Do do before next meeting:
 - 1.
- m. IVSA Rep: Rachel Weinstein
 - i. Done since last meeting:
 - 1. Updated international visiting student information and sent it to National Coordinators
 - ii. To do before next meeting:
 - 1. Distribute monthly IVSA news information to students
 - 2. Apply to IVSA symposium
- n. Graduate Professionals Student Rep: Katie Griffin

- i. Done since last meeting:
 - 1.
 - ii. To do before next meeting:
- o. Webmaster: Tiffany Liem
 - i. New website link: <https://savma.vetmed.ucdavis.edu/>
 - ii. Done since last meeting:
 - 1. Reps from 2023 please contact me and the new savma rep! I need to put you all on the website.
 - iii. To do before next meeting:
- p. SAVMA Class Representatives:
 - i. C/o 2020: Alexa Dickson & James Wood
 - 1. Done since last meeting:
 - 2. To do before next meeting:
 - ii. C/o 2021: Caitlyn Wilson & Nina Yanagisawa
 - 1. Done since last meeting: Nothing
 - 2. To do before next meeting: Nothing
 - iii. C/o 2022: Caroline Leichter & Celina Cisneros
 - 1. Done since last meeting:
 - a. Talked with % 2022 reps about the position
 - b. Spoke with Shanel Xian (% 2022) about pushing a proposal to require club members to bring tupperware to lunch talks and phase out the use of disposable plates and utensils
 - 2. To do before next meeting:
 - iv. C/o 2023: Brandon Weiss & Aryana Razmara
- q. Class Presidents
 - i. C/o 2020: Jade Peralta/Mike Sanders/Ricky Walther
 - ii. C/o 2021: Nicole Chodora/Jordan Denitz/Hengameh Kamali
 - 1. No news. Starting our surgeries, woohoo!
 - iii. C/o 2022: Maya Iyer/Claire Stuhlmann/Melissa Rubinow
 - iv. C/o 2023: Jessica Kwan/Matthew Bengel/Rachel Bromberg
- r. Faculty Advisors & Administration Representative
 - i. Senior Faculty Advisor: Dr. Karl Jandrey
 - 1. Nothing to report - all is going well in the new school year, and we are swimming in the post-VMCAS data closure and verification (last week).
 - ii. Junior Faculty Advisor: Dr. Jodi Westropp
 - 1. Traveling but with us in spirit