

SAVMA Chapter at UC Davis
Board Meeting Minutes
Tuesday, September 24th, 2019

Meeting started at: 5:33 pm. Quorum established. Advisor: Dr. Jandrey present.
Call for last minute additions to agenda.
Prior meeting's minutes all approved. Minutes ready to be posted to the website.

Unfinished Business

- a. Approve minutes from 2 meetings ago!

New Business: Announcements

a. Swear in new Class of 2023 officers!!

"I do hereby swear or affirm to faithfully uphold the responsibilities of my position and the decisions of this Board as outlined in the Constitution of the Student Chapter of the American Veterinary Medical Association."

b. Dr. Cantner Visit

- i. Western Region SAVMA rep to visit this fall!
 1. December 3rd!

c. SVM Club Presidents/Treasurers Meeting (Mandatory for all club presidents and treasurers)

- i. **Wednesday October 9th from 5pm-6pm in Valley 1030**
- ii. Dinner will be provided
- iii. (Note: This conflicts with sVERT SSP Lvl 2 small animal burns bandaging wetlab- not sure if this matters - Melissa)
- iv. Send a representative if president/treasurer cannot attend (we need 2 reps to attend)

d. SVM Club Grant

- i. We got it!
- ii. \$900 to put on breakfasts for the 4th years!
- iii. One in November and One in December

e. New Banner

- i. We got a new National SAVMA banner
- ii. Also got blanket permission to use it at our events.

f. CVMA Update:

- i. First Year Student Delegates
 1. Primary - Alison Pankowski
 2. Alternate - Elizabeth Grant
- ii. All of the committee positions except the Finance committee are filled
- iii. Looking for dates for legislative day in the Spring

New Business: To Be Discussed

a. Davis/LMU Town Hall

- i. October 8th from 4pm-6pm!
- ii. In Valley 1041 for now but might have to change rooms depending on attendance
- iii. Student chosen topic was Mental Health

- iv. AVMA gave us the go ahead for Buckhorn and to raffle off prizes!
- v. Tentative prizes: Massage, Dinner for two, Paid experience “Break Stuff” in San Jose, Scholarship to attend AVMA Veterinary Wellbeing Summit in November (17th-19th).
 - 1. Will reach out to Dr. Watson to make sure it’s okay for student to miss for Summit
 - 2. I don’t know if you’ve already purchased the prizes but there’s a “Break Stuff” in [Sacramento...](#) might be better to be closer?
- vi. Spread the word!
- vii. Sign-ups will go out soon!

b. Alumni Weekend - Weekend of October 25th

- i. Need someone to be Gunrock during the TG on Friday night!
 - 1. Woolard??
- ii. E-mail Sean if you are interested sdgadson@ucdavis.edu

c. Easy access student Supplies

- i. 4th year student proposed Scrubs return to having self care items available for student purchase.
 - 1. Advil, tampons, pads, chapstick, etc.
 - 2. Will reach out to scrubs and see if they will
 - 3. If not, perhaps we can have curricular support have some of the supplies on hand.
- ii. Vending machine?
 - 1. But would like it to be free if possible
- iii. Club on main campus involved in this
 - 1. Administration has already talked to them - we hope things are happening - but been 5-6 months since hearing any progress
 - 2. Scott Cooling - head of all facilities at the school
 - a. Recent transition in role
 - 3. Dr. Jandrey will bring up at Dean’s cabinet to check progress on previous convo
- iv. Health & Wellness Club involvement

d. November Election Timeline

- i. Let me know what you all think about this timeline
 - 1. Tried to look at exam schedules and what not to maximize the amount of people who can attend the socials!
- ii. Make Development Officer an elected position
 - 1. Sean will look into the process to make that happen
- iii. Schedule
 - 1. Nov 1st - Nominations open
 - 2. Nov 5th - Social: on campus
 - 3. Nov 13th - Social: off campus
 - a. Bistro? Other ideas?
 - 4. Nov 14th - Nominations close @ 5 pm
 - 5. Nov 14/15th - Emails sent requesting blurbs
 - 6. Nov 17th - Blurb submission deadline @ midnight

7. Nov 18th - Elections open
8. Nov 25th - Elections close
9. Nov 27th - Announce winners

e. Club issues- lunch talks

- i. A few clubs have reached out to me (Melissa) saying that first year students are taking food and leaving, as well as they are having a massive amount of signups and only about half of the students showing up to their event, leaving them with a ton of wasted food.
 1. How to address this?
 - a. Two-strike rule?
 - b. Just an announcement?
 - c. Tell clubs to send the response form as an extra reminder for students
 - d. Tell clubs to send extra email reminder for JUST the people who sent out
 - e. SAVMA email about etiquette
 - i. Melissa can spearhead this, will work with Sean
 - f. Facebook post
 - g. Survey to club presidents?
 - h. Talk at the club president's meeting
- ii. Want to revisit the 1 lunch talk per day rule (Calendar)
 1. Survey to get input from club presidents?
 2. Seems to have been put in place to encourage more attendance, but not sure that it does that, just seems to make things harder for clubs to schedule things with speakers only available certain dates, etc.
 3. Instituted originally because student's intentions were being split
 - a. Larger clubs pulled majority of attendance
 - b. Students were having to choose between interests
 4. What about 2?
 5. Assign clubs dates?
 6. Golden ticket?
 7. Club officer meeting during semester before?
 - a. Has to be somewhat flexible
 8. NO limitations on dinner talks - spread the word to clubs
 - a. Should we do limitations?
 9. Don't want to harm clubs that have their schedules planned earlier
 - a. But harder for smaller clubs to line up things that quickly - options become limited

iii. Come up with very general ideas on how to handle this for next meeting

f. Lunch talk green initiative

- i. % 2022 Reps received an email offering this idea and support for it... it's definitely taking off!
 1. Eliminate paper plates/utensils
 2. Mercer & Knight's Landing successfully did this
- ii. Progress?
 1. This is in the works
- iii. Bring up in president meeting

- iv. Writing up policy for how this would look
 1. Bring to cabinet/board for comment
 2. Send out to clubs & administration for comment
 3. Decide on time for implementation
- v. Ask Shanel to help draft policy

Next scheduled meeting: Thursday October 24th @ 5:30 pm in Valley 2030
Meeting ended at: 6:20 pm

Officer Reports (Read at your leisure!)

- a. President: Sean Gadson
 - i. Done done since last meeting
 1. Send in AFS Event Reports
 2. Send out Vet School Survival Guide
 3. Check Nationals Timeline
 4. Attend AVMA convention
 5. Help Nail down LMU meeting date
 6. White Coat Speech
 7. Send in Dates for Cantner Visit
 8. Help with Alumni weekend plans
 9. Order Wristbands for Club TG
 10. Turn in our IRS form
 - ii. To do before next meeting
 1. Check with Jackie about 1st year SAVM ID's
 2. Check with Cantner about her visit.
 3. Send topic ideas to LMU SAVMA reps
- b. President-Elect: Melissa Rubinow
 - i. Done since last meeting
 1. Attended VLE
 2. Attended AVMA Convention
 3. Posted 1st issue of the TP
 4. Presentation for 1st year students
 5. Helped Nail down LMU meeting date
 6. Helped at white coat ceremony
 7. Access to new SVM Calendar- Trumba
 - ii. To do before next meeting
 1. Follow up on 1st year presentation- send out drafted email once Jackie Ross has sent out SAVMA ID's
 2. Updated W9? (Sean?)
 3. Meet/work with Kira on an instagram contest
- c. Vice President: Rama Ramakrishnan & Vice President-Elect: Caroline Leichter
 - i. Done since last meeting
 1. Disbursed Summer PDF

- 2. Set up Fall PDF
 - 3. Scheduled Club Presidents Meeting with Tina-10/9 from 5-6pm in 1030
 - ii. To do before next meeting
 - 1. Send out Fall PDF reminders
 - 2. Club Presidents Meeting presentation
- d. Treasurer: Sam Cheng & Treasurer-Elect: Cheyenne Chen
 - i. Done since last meeting
 - 1. Disbursed Summer PDF
 - 2. Gave startup check to CO2023
 - 3. Monthly budget stuff
 - ii. To do before next meeting
 - 1. Presidents/Treasurers meeting
- e. SA Treasurer: Katie Griffin & SA Treasurer-Elect: Amanda Wen
 - i. Done since last meeting:
 - 1. Closed Sept Event Funding
 - 2. Had Student HCV Rep Meeting with Tina!!
 - 3. Development office mistake still working to be corrected - Lunch Talk Program
Checks have been deposited into wrong account that SATs cant access :/
 - a. Working closely with development
 - b. Had multiple meetings over summer; they now understand which accounts do what
 - ii. To do before next meeting:
 - 1. Open October Event Funding!
 - 2. Reimburse those who should have been last year!!
- f. Secretary: Kira Lowell
 - i. Done since last meeting:
 - 1. Created possible timeline for November elections
 - ii. To do before next meeting:
 - 1. Draft emails to send for elections
- g. SAVMA Sr. Delegate: Peter Ellis & SAVMA Jr. Delegate: Jayden Li
 - i. Done since last meeting:
 - 1. LMU meeting and decided on date
 - 2. Group pay
 - ii. To do before next meeting:
 - 1. Support Jayden for 1st year sign-ups
- h. Sr. Development Officer: Stephanie Ryan & Jr. Development Officer: Bianca Landfield
 - i. Done since last meeting:
 - 1.
 - ii. To do before next meeting:
 - 1. Figure out plan for club survey, contacts with Sean
- i. CVMA Sr. Rep: Brennah Montague & CVMA Jr. Rep: Megan Dietz
 - i. Done since last meeting:
 - 1. Events:
 - a. PACVET - June in Long Beach

- i. Beautiful conference held in Long Beach
 - ii. Brennah inducted into the Board of Governors
 - ii. To do before next meeting:
 - 1. Select new student delegate from class of 2023
 - 2. Fill committee positions
- j. Career Night Event Coordinator: Peter Ellis
 - i. Done since last meeting:
 - 1.
 - ii. To do before next meeting:
- k. Mentor Program Co-Chairs: Cheyenne Chen & Hannah Van Nevel
 - i. Done since last meeting:
 - 1. Sent out faculty sign ups for fall N@N dates
 - 2. Finalized fall N@N dates
 - ii. To do before next meeting:
 - 1. Send out school-wide introduction to N@N for the first years
 - 2. Send out sign ups for the first N@N of the year(September 20)
- l. Josh Project Coordinators: Grace Woo & Robyn Goldberg
 - i. Done since last meeting:
 - 1.
 - ii. Do do before next meeting:
 - 1.
- m. IVSA Rep: Rachel Weinstein
 - i. Done since last meeting:
 - 1. Updated international visiting student information and sent it to National Coordinators
 - ii. To do before next meeting:
 - 1. Distribute monthly IVSA news information to students
 - 2. Apply to IVSA symposium
- n. Graduate Professionals Student Rep: Katie Griffin
 - i. Done since last meeting:
 - 1.
 - ii. To do before next meeting:
- o. Webmaster: Tiffany Liem
 - i. New website link: <https://savma.vetmed.ucdavis.edu/>
 - ii. Done since last meeting:
 - 1. Reps from 2023 please contact me and the new savma rep! I need to put you all on the website.
 - iii. To do before next meeting:
- p. SAVMA Class Representatives:
 - i. C/o 2020: Alexa Dickson & James Wood
 - 1. Done since last meeting:
 - 2. To do before next meeting:
 - ii. C/o 2021: Caitlyn Wilson & Nina Yanagisawa
 - 1. Done since last meeting: Nothing

- 2. To do before next meeting: Nothing
- iii. C/o 2022: Caroline Leichter & Celina Cisneros
 - 1. Done since last meeting:
 - a. Talked with % 2022 reps about the position
 - b. Spoke with Shanel Xian (% 2022) about pushing a proposal to require club members to bring tupperware to lunch talks and phase out the use of disposable plates and utensils
 - 2. To do before next meeting:
- iv. C/o 2023: Brandon Weiss & Aryana Razmara
- q. Class Presidents
 - i. C/o 2020: Jade Peralta/Mike Sanders/Ricky Walther
 - ii. C/o 2021: Nicole Chodora/Jordan Denitz/Hengameh Kamali
 - 1. No news. Starting our surgeries, woohoo!
 - iii. C/o 2022: Maya Iyer/Claire Stuhlmann/Melissa Rubinow
 - iv. C/o 2023: Jessica Kwan/Matthew Bengel/Rachel Bromberg
- r. Faculty Advisors & Administration Representative
 - i. Senior Faculty Advisor: Dr. Karl Jandrey
 - 1. Nothing to report - all is going well in the new school year, and we are swimming in the post-VMCAS data closure and verification (last week).
 - ii. Junior Faculty Advisor: Dr. Jodi Westropp
 - 1. Traveling but with us in spirit