

SCAVMA Board Meeting Minutes
Tuesday, August 30th

1. Meeting started at 5:52pm
2. Unofficial meeting (5:30-5:52pm_, quorum met, Dr Jandrey as faculty advisors present.
3. Call for Last minute additions to agenda.
4. ~~Prior meeting's minutes approved.~~
5. Unfinished business
6. New business

- Welcome! Food and into new officers
- Open Discussion, our new Dean
- Upcoming events - get excited! Get involved!
 - SCAVMA bonding @ farmers' market, Wednesday Sept. 7th 5-7
 - Presidents' Meeting, Tuesday, Sept. 13th, 5-7 (Valley 1030)
 - Career Night, Friday Sept. 23rd
 - Asclepian Ball, Saturday Sept. 24
 - Alumni Weekend, Oct. 7th-Oct 9th
 - OOIA, Sunday Oct. 23rd

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7. Officer Reports

a. **Paige Livingston (President-Elect)**

- First Year Guide: success! Great feedback so far
- Set board meeting dates: 9/22, 10/6, 11/17, 12/8- see PAige or Mac if you can't make it to any of these dates. It is important! Quorum need be met!
- Board bonding: 9/7 Farmer's Market + 11/7 trivia @ de Vere's
- Toilet Paper: expanding to MPT, VM3A, VMTH-need help putting copies up q 2 weeks
- No shirts :(not enough orders
- Professional photos w/ VBMA, maybe Career Night. Working w/ Janel

b. **Monica Chen (Vice President)/Ashley Walker (Vice President-Elect)**

- Having set days for bake sale? Every Monday (when Monday is a holiday - Tuesday. Reach out to VMTH, faculty staff and clients. Monica will reach out to Judy Wall about communications with VMTH
- Possible yearbook as fundraiser and HAVE TONS OF COLLECTED MEMORIES! Possible committee with historians of classes and clubs. There used to be a yearbook, not sure what happened. Assess interest. Revisit topic in september.
- PDF summer cycle done (\$6000 total for summer, max \$210 per person)
- Club Room re-organization, Oct. 1st deadline - space needed for new clubs
 - Club Room Rules and consequences if broken. Break it once → reduced space. Break it twice → funding it cut!!
- OOIA SCAVMA booth: face painting fundraiser, photo booth, pet first aid tips and creating an at-home kit
 - Call for volunteers!
 - Bryn will do face painting (she did that last year too)
 - I think I'll be there at the booth! - Ceyda
 - Nav will be helping with photobooth - we need a photographer!
- Going paperless - Attempting to transition all wetlab insurance and liability forms to online format online

c. Kaori Hora (Treasurer)/ Rebecca Radisic (Treasurer-elect)

- Checkings: \$54,699.80
- Savings: \$35,034.52
- Pet Food Program has successfully launched!

d. Amanda Wong (UDA Treasurer)/Sarah Powers (UDA Treasurer-elect)

- UDA: \$12,726.92
- Educational Sponsors: \$7,785.38
- New funding application needs approval and then uploaded onto website
 - System outlined below→ voted in!!
 - Funding Application Guidelines:
https://docs.google.com/a/ucdavis.edu/document/d/1DIw-pnTzadTP3U_RwRPP0DFoiOpKTptl9C_xj7mBEEgA/edit?usp=sharing
 - Funding Application: <https://goo.gl/forms/My9IEPi8A3YLIDld2>
 - Funding Fulfillment Form:
https://docs.google.com/a/ucdavis.edu/document/d/1mLiNYnR_iQdEaupA77bvkjaYz1oBbhjdnTtitX2mCj8/edit?usp=sharing
 - EXAMPLE of email confirmation:
<https://drive.google.com/a/ucdavis.edu/file/d/0B8hdMWUswbQOaDJibnd4MjIVZDg/view?usp=sharing>
 - EXAMPLE of completed form:
<https://drive.google.com/a/ucdavis.edu/file/d/0B8hdMWUswbQOcjdVVFmdUhjTFk/view?usp=sharing>
 - EXAMPLE of edit response screen:
<https://drive.google.com/a/ucdavis.edu/file/d/0B8hdMWUswbQObnoxUWZid293bDA/view?usp=sharing>
- First one emailed out Sept 2nd and due Sept 15th

e. Ceyda Bilgir (Secretary)

Appreciate everyone who fills in the agenda with their specific details.

f. Michelle Luis (Webmaster)

Update the officers when info is available.

g. Elizabeth Malcolm/Navneet Saini (SAVMA Sr./Jr. Delegates)

- AVMA Convention Updates
 - New Cultural Outreach Officer Position on Executive Board for SAVMA
 - IVSA Rep to Improve Chapter Involvement
 - Grants:
 - EPDC - Lecture/ Wetlab Grant - \$200
 - Covers ANY educational event held by a club
 - Health & Wellness Summit in Beautiful Colorado (Nov 4-6) - up to \$1000!
 - Covers \$100 registration, flights, and hotel!
 - Diversity Grant - \$200
 - For those students that wish to improve their communication and inclusion skills by attending lectures, symposia, etc.
- SCAVMA Sign-Ups:
 - 1st Years: 112/144 = 78%

- Upperclassmen = 419/459 (40 non-members school wide) = 91.2%
- SCAVMA membership information should and will be available to the clubs on or before Club TG so they can collect memberships.
- **UC Davis Deadline for SCAVMA Sign-Ups: September 12, 2016 (the Monday after the Club TG) -- A late fee will apply after this date!**
- IVSA SYMPOSIUM HELD BY SAVMA!! - North Carolina
 - Was initially to be held by IVSA Istanbul - canceled. :(
 - One student from each school for sure goes.
 - January 1-8th
- h. Jordan Cole/Morgan Halley (Sr./Jr. Development Officers)**
 Alumni Weekend - more info to come next meeting
- i. Kaitlyn Rank (IVSA representative)**
 - Developing a more involved IVSA chapter here on campus
 - New information from Brian Jochems, who runs IVSA on the SAVMA level
 - More emphasis on exchange programs, bringing international students to UC Davis, esp for externships, encouraging our students to go abroad as well
- j. Roxana Bordbar/Michael Hung (CVMA Sr./Jr. Rep)**
 - Sending out email to find CVMA delegates (and alternates) for Class of 2020 & 2018 and committee delegates
 - We need to figure out the policy on alternates. Please see Mac.
 - We will have a legislative day on April 4th/5th--CVMA will invite ten UCD vet students to the capitol and pay for hotel/transportation and we will go our state congress/senate and meet with legislators about important issues facing the profession (ie student debt, and being able to practice surgeries on shelter animals)
 - CVMA Board of Governors meeting coming up late September/early October, I will be attending so if there are any issues that are important to you guys I would be happy to get your voices heard with the CVMA
- k. Taylor Slabaugh (Career Night Event Coordinator)**
 - Had a meeting yesterday with Janel Lang, Coty Duncan and our class of 2019 SCAVMA reps
 - Will be having weekly meetings leading up to career night
 - Sent out an email asking for career night volunteers, but need several more
 - Resume talk tomorrow 8/31 at noon
 - Need to figure out the procedure for having Dr. Clark donate for pizza for his career night talk
- l. Katie Krebs (Our Oath in Action Project Director)**
 - Event is 10/23 from 11am-3pm
 - Facebook: Our Oath in Action-California (@CaliOOIA)
 - Passport program is almost finalized
 - Working on recruiting shelters and organizations to attend
- m. Abigail Fosdick/Haylee Arimoto (Mentor Program Co-Chair)**
 Co-chairs meeting next week, will have more info next SCAVMA meeting
- n. Hana Link/Catherine Deng/Michaela Young/Alexi Haack (Waggie Editors)**
 - Next publishing date by late Sept.
 - Send your announcements to alhaack@ucdavis.edu
- p. Jennifer Lee and Monica Milstein (Josh Project Coordinator)**

- Working on coordinating a date in October (hopefully the 25th) to visit the Children's hospital
- Would like to aim for 2 spring trips (pending fundraising)
- Fundraising:
 - Plan on making surgery caps in the next month - more info to come.
 - Bake sale

q. **Evelyn Bulkeley (Graduate Professionals Student Representative)** - not present

r. **SCAVMA Class Representatives**

- C/o 2017: Karima Phillips/Caroline Hogan - not present
- C/o 2018: Ryan Adams/Monica Chen - nothing to present
- C/o 2019: Kyle Peacott-Ricardos/Jennifer Giron--nothing to report
- % 2020:

s. **Class Presidents**

- C/o 2017: Lori Hammond/Joe Raleigh/Alison Gerken - not present
- C/o 2018: Tanya Angell/Cara Murray/Arash Sarlati - nothing to report
- C/o 2019: Lindsey Khan/Daniel Sintov/ Danielle Pepping
 - Class of 2020 elections have been set up to begin Friday and end Sunday evening

8. Faculty Advisor and Administration Representative Reports

a. Dr. Karl Jandrey (Senior Faculty Advisor)

Mac and Dr. Jandrey are going to the SAVMA Leadership Meeting in three weeks

b. Dr. Sean Owens (Junior Faculty Advisor) - not present

c. Dr. Jan Ilkiw (Administration Representative) - not present

9. Committee Reports

a. Surgery Pack Committee (Arash Sarlati/Holly Cahoon/Elizabeth Graham-Williams/Michelle Tien/Christina Thompson) - *Now that Dr. Owens has stepped down and he was the primary contact for funding/reimbursement for the sharpening of instruments, how do I follow up to ensure that this happens for % 2018, but ALSO years following us?*

b. Asclepian Ball Committee (Jackie Thaeader, Holly Cahoon, Mac, Paige, Katie Castillo, Evelyn Bulkley, Amanda Wong, Daniela Yuschenkoff, Kaori, Brittany Bazeley, Cileah Kretsch)

Remember there's a CE event going on the same weekend, we may want to sell tickets.

c. SAVMA Symposium Committee (Elizabeth Malcolm, Mackenzie Ruehl)

d. "Our Oath in Action" Event Committee

e. Career Night Committee : Sept- 23rd

10. Summary of action items

- Set dates for SCAVMA meetings
- Send out membership list to designated officers of clubs for Club TG
- Volunteer and help Katie for OOIA

11. Next scheduled meeting -

TBD

12. Meeting ended at: 7:15pm